

Κοινό Πρόγραμμα Μεταπτυχιακών Σπουδών «Identity,
Education and Competences for Democratic Culture»



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
Εθνικόν και Καποδιστριακόν
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**Regulation concerning studies, internship, mobility
issues and the redaction of the Master thesis for the MA
Program «Identity, Education and Competences for
Democratic Culture»**

Regulation concerning studies, internship, mobility issues and the redaction of postgraduate dissertations for the MA Program «Identity, Education and Competences for Democratic Culture» by the Department of Theology (administration), the Department of Educational Studies, the Faculty of Philology of the National and Kapodistrian University of Athens and the European Wergeland Center (EWC).

Article 1: DURATION OF STUDIES

1.1. The duration of study in the M.A. Programme that awards a Master's Degree is set at one (1) academic year without summer vacation in all 3 specializations; this also includes the time for the writing of the postgraduate dissertation. There is an option of part-time attendance, after the submission of a justified application by the student and its approval by the MA's Curriculum Committee.

1.2. The right to submit an application for part-time attendance concerns:

a) students who are proven to work at least twenty (20) hours a week,

b) students with disabilities and special educational needs,

c) students who –during the time of their studies– are athletes and belong to athletic clubs registered to the online register of sports club of the article 142 of the law 4714/2020 (A' 148), that is kept by the General Secretary of Sports on the following conditions:

ca) for all the years that they distinguish themselves by earning the places 1-8 in national championships for individual sports on the condition that there are at least twelve (12) athletes and eight (8) sports' clubs participating or that they compete in groups of the two (2) higher categories in team sports or that they participate as members of national teams in Pan-European championships, world championships or other international events under the Hellenic Olympic Committee or

cb) they participate in the Olympic Games, Paralympic Games and Deaflympics even for once during their studies in the M.A. Programme, to which they have submitted an application for part-time attendance. Students falling under this particular sub-category may enroll as part-time attendance students, after their application has been approved by the Dean's Office.

The duration of the part-time attendance cannot be more than double the time of the regular attendance. The maximum period of attendance is also applied in this case.

1.3. It is possible for an extension to be granted following a student's justified application and its approval by the MA's Curriculum Committee. The extension does not exceed a time period of two academic years of regular attendance at the M.A. Thus, the maximum allowed time for the completion of the studies is set at three (3) academic years.

1.4 Students who have not exceeded the maximum time of attendance may be granted a temporary suspension of studies for a time period that cannot exceed two (2) consecutive semesters, after a justified application to the Assembly of the Department. The suspension of studies is granted in regards to serious reasons (military service, sickness, childbirth, absence due to being abroad, etc.).

1.5. The application must be reasoned and accompanied by all the relevant supporting documents from the competent public authorities or institutions, which verify the reasons for the suspension of studies. During the suspension period, postgraduate students lose their student status and are not allowed to participate in any educational processes. The semesters of the suspension period do not count as regards to the maximum period of regular attendance.

1.6. At least two weeks prior to the end of the suspension period, the student is obligated to re-enroll to the M.A. Programme, in order to continue their studies with the rights and the obligations derived from their status as active students. Students may submit an application in order to terminate the suspension period and return to the M.A. Programme, only if they have applied for a suspension of studies for two (2) consecutive academic semesters. The application for the termination of the suspension of studies must be submitted the latest two weeks prior to the start of the second semester of the granted suspension period.

1.7. The duration of the suspension or the extension of attendance is discussed and approved by the C.C. that introduces it to the M.A.'s Curriculum Committee.

Article 2: CURRICULUM

The M.A. Programme's commencement is set for the fall semester following the decision of the M.A.'s Curriculum Committee. In extreme circumstances it can commence in the spring semester. Provided that there is increased demand, one or two specializations may commence.

6.2 In order to obtain the Master's Degree from the M.A. Programme, a total number of seventy five (75) ECTS is required. All the courses are taught on a weekly basis and, where appropriate, they include experiential workshops.

6.3 The teaching and the writing of the postgraduate dissertation take place in English or Greek, depending on the study programme each student chooses.

6.4 During their studies, the students are obligated to attend the postgraduate courses, pass the examination processes successfully and write a postgraduate dissertation.

6.5 The writing of the Master's dissertation is realized during the summer and is credited with fifteen (15) ECTS.

6.6 The teaching of the courses will be realized online. More specifically, the educational processes of the M.A. Programme will be organized by utilizing methods

of synchronous distance learning, in accordance with the current legislation and the provisions of this Regulation.

6.7 The indicative Curriculum per specialization is structured as follows
Specialization 1: Religion, Education and Competences for Democratic Culture:

1st Semester		
Mandatory courses	Teaching hours	ECT S
Identity and culture, diversity, pluralism and intercultural dialogue in education	39	8
Reference Framework of Competences for Democratic Culture and Whole-School Approach	39	8
Human Rights and Education for Democratic Citizenship- Human Rights Education	42	9
Competences for Democratic Culture and Pedagogies: Lesson Planning in Religious Education	13	2
Optional Courses (1 out of 6)		
Christianity and Human Rights	26	3
Bible and Democratic Culture	26	3
Orthodox Theology and Democratic Culture	26	3
Teaching about the Holocaust	26	3
Islam and Competences for Democratic Culture	26	3
God and Philosophy	26	3
Total	146	30
2nd Semester		
Mandatory courses	Teaching hours	ECT S
Competences for Democratic Culture and Pedagogies: Religion/s in Education and Teaching Methodology	39	8
Teaching Controversial issues related to Religion and their management in the classroom	39	8
Research: methodology and applications	45	11
Optional Courses (1 out of 6)		
Modern Pedagogies in Religious Education	26	3
Christianity and Dialogue on Human Freedom and Religious Diversity	26	3
Religions and Sustainable Development Goals	26	3
Bioethical Issues in Religious Context	26	3
Islamic Education and Democratic Culture	26	3
Modern Religious Movements, worldviews and non-religious convictions	26	3
TOTAL		30

Summer Semester		
Writing of the postgraduate dissertation		15
Total		75

Specialization 2: Language, History and Literature in Education and Competences for Democratic Culture

1st Semester		
Mandatory courses	Teaching hours	ECT S
Identity and culture, diversity, pluralism and intercultural dialogue in education	39	8
Reference Framework of Competences for Democratic Culture and Whole-School Approach	39	8
Human Rights and Education for Democratic Citizenship- Human Rights Education	42	9
Competences for Democratic Culture and Pedagogies: Lesson Planning	13	2
Optional Courses (1 out of 6)		
Language, Society and Identity	26	3
Intercultural Education and Drama/Theatre in Education	26	3
Identity, Nation and the World in school Education	26	3
Curriculum design for an "open" education	26	3
Teaching methods and assessment in a democratic framework	26	3
Teaching about the Holocaust	26	3
TOTAL		30
2nd semester		
Mandatory Courses	Teaching hours	ECT S
Competences for Democratic Culture and Pedagogies: Teaching Language and Literature	39	8
Teaching Controversial issues in History and Literature lessons and their management in the classroom	39	8
Research: methodology and applications	45	11
Optional Courses (1 out of 6)		
Hate speech and hate crimes in Democratic Culture	26	3
Literature and History in Education and Democratic Culture	26	3
Human Rights Education through the Language, History and Literature Curricula (Primary and Secondary Education)	26	3
Arts/Art in Education and Democratic Culture	26	3
Democratic Leadership in the classroom and in school	26	3

Peace Education, Conflict Resolution and Mediation	26	3
Teachers' Personal and Professional Growth and Competences for Democratic Culture	26	3
TOTAL		30
Summer Semester		
Writing of the postgraduate dissertation		15
Total		75

Specialization 3: Education for Democratic Citizenship (EDC) and Human Rights Education (HRE) and Competences for Democratic Culture

1st Semester		
Mandatory Courses	Teaching hours	ECT S
Identity and culture, diversity, pluralism and intercultural dialogue in education	39	8
Reference Framework of Competences for Democratic Culture and Whole-School Approach	39	8
Human Rights and Education for Democratic Citizenship-Human Rights Education	42	9
Competences for Democratic Culture and Pedagogies: Lesson Planning	13	2
Optional Courses (1 out of 6)		
Teaching methods and assessment in a democratic framework	26	3
ICT and Competences for Democratic Culture	26	3
Intercultural Education and Drama/Theatre in Education	26	3
Teaching about the Holocaust	26	3
Fundamental Principles of Liberal Democracies	26	3
Teaching English as a second language and Competences for Democratic Culture	26	3
Total		30
2nd Semester		
Mandatory Courses	Teaching hours	ECT S
Competences for Democratic Culture and Pedagogies: Teaching Human Rights and Education for Democratic Citizenship-Human Rights Education	39	8
Teaching Controversial issues in Human Rights and Education for Democratic Citizenship-Human Rights Education and their management in the classroom	39	8
Research: methodology and applications	45	11

Optional Courses (1 out of 6)		
STEM and Competences for Democratic Culture	26	3
Education for Democratic Citizenship through the Curriculum (Primary and Secondary Education)	26	3
Competences for Democratic Culture in pre-school Education	26	3
Hate speech and hate crimes in Democratic Culture	26	3
Arts/Art in Education and Democratic Culture	26	3
Transformative Education and Democratic Culture in Physical Education	26	3
Total		30
Summer Semester		
Writing of the postgraduate dissertation		15
Total		75

Article 3: DISTANCE LEARNING

3.1. All aspects of the educational process involved in the MA Program is realized by utilizing distance learning methods.

3.2. The organization of courses and other educational activities using e-learning methods includes courses and activities that can be –due to their theoretical nature – adequately supported by distance learning methods.

3.3. The asynchronous learning methods do exceed the 25% of MA’s total ECTS.

3.4. NKUA’s Digital Governance Unit is responsible for supporting the distance educational process, as well as ensuring personal data protection.

3.5. NKUA provides an online platform, through which the distance learning education is supported. This platform is also accessible to people with disabilities. Educational material per course, including notes, presentations, exercises and their solution, as well as recorded lectures (so long as current legislation regarding personal data protection is respected) can be uploaded in the platform. All types of educational material is provided for the sole purpose of educational use on behalf of the students and is protected by the law 2121/1993 (A’ 25), provided that relevant conditions are met.

Article 4: PROGRESS MONITORING -ASSESSMENT

4.1. Students’ monitoring of progress is carried out utilizing methods of formative and summative assessment. Such methods include papers throughout the semester, as well as final exams at the end of the semester.

4.2. The educational work for each academic year is divided into two semesters, the fall semester and the spring semester; each of the two includes at least thirteen (13) weeks of teaching and three (3) weeks of exams. There is a repeat exam for the courses of the fall and spring semester in September.

4.3. 2 In case an obstacle prevents the conduct of a course, it is provisioned to be carried out on another date. Its date and time will be posted on the Programme's website and an announcement will also be posted on e-class..

4.4. The attendance of courses/workshops, etc. is mandatory. Postgraduate students are considered to have attended a course (and therefore have the right to participate in the exams), only if they have attended at least 77% of the course's hours and 100% of the workshops (if any). In the opposite case, postgraduate students are obligated to attend the course anew in the next academic year. If the percentage of a student's absences exceeds the 50% in the totality of the courses, then the question of their disqualification from the Programme is raised. This issue is examined by the C.C.; the C.C. deliver their opinion to the M.A's Curriculum Committee..

4.5. The assessment of the postgraduate students and their performance in the courses they have to attend during their studies at the Programme is realized at the end of each semester by written or oral exams or by writing essays throughout the semester. Alternatively, the assessment can rely on progress exams during the semester, written essays or a combination of the aforementioned methods. The method of assessment is defined by the instructor of each course. During the conduct of the written or oral exams, as assessment methods, the transparency of the assessment process must be ensured. The grading falls on the scale of 1-10. The results of the exams are announced by the instructor and they are sent to the Programme's Secretariat in four (4) weeks' time, after the exams of the course at the latest. In case an instructor repeatedly exceeds this time limit, the Director of the M.A. Programme informs the Department's Assembly.

4.6. The assessment is conducted with online exams and the fairness of the procedure is ensured.

4.7. For their participation in the exams students are required to have the following: A computer, mobile phone or tablet, a recent operating system like Windows, MacOS or iOS, or Android, an internet connection, a browser or the designated application (where necessary) for access to the online meeting/videoconference platform, a camera, speakers and microphone, for the communication with the instructor, institutional account. There can be either oral or written online exams.

a) Online oral exams by utilizing videoconference tools. The students' identification is achieved through the use of the camera and the demonstration of their ID. It is necessary to use one of the following platforms: CiscoWebex, Google Meet and MSTeams, where students log in with their institutional account.

b) Online written exam by utilizing the eClass platform (relevant tool) for the distribution of the exam material. Different questions may be posed to groups of students (the distribution of the questions is done manually) and a time limit is set for the completion of the test. The answers may be written in paper, photographed by a mobile phone and posted on eClass. Students access eClass via their institutional accounts.

During the examination process all necessary precautions are taken for the users' authentication, their physical identification and the supervision of the process, so as to ensure the assessment's reliability and transparency.

4.8. The percentage allocated to the essays and the workshops for the final grading of each course is set independently for each course, after its instructor's proposal and it is registered into the M.A.'s Study Guide.

4.9. It is possible for alternative methods of student assessment to be implemented in regards to students with disabilities or special educational needs, by decision of the C.C. and a proposal of the Department's Committee for Students with Disabilities and taking into account the relevant guidelines provided by the Accessibility Committee. In cases of illness or rehabilitation following serious diseases it is advisable that the instructor facilitates, however they see fit, the student in need (e.g. online oral exams). During oral exams the instructor ensures that they will not be alone with the student under examination.

4.10. Students have to repeat courses in whose assessment they haven't acquired a passing grade. However, a workshop or exercise that is independently graded, is guaranteed and not repeated, as long as their attendance is deemed successful.

4.11. A correction in one's grade is allowed, as long as there has been an obvious lapse or calculative error, after the instructor submits a document and the Department's Assembly makes the decision.

4.12. If a student fails the same course more than three (3) times, the procedure set by the existing legislation is followed.

4.13. The papers are compulsorily stored for two (2) years under the care of the course's instructor. After this period has gone by the papers cease to be valid; the responsibility lies in the M.A. Programme's Curriculum Committee to draft a relevant transcript and the papers are destroyed –unless there is a criminal, disciplinary or any other administrative process pending.

Article 5: POSTGRADUATE STUDENTS' OBLIGATIONS AND RIGHTS

5.1. Postgraduate students hold all the rights and benefits provided to undergraduate students up to the end of the given extension of studies, besides the right of receiving the educational handbooks for free..

5.2. The Institute ensures accessibility to the proposed handbooks and the teaching for students with disabilities and/or special educational needs (<https://access.uoa.gr/>).

5.3. NKUA's Career Office provides students with counseling about issues concerning studies and absorption in the labor market (<https://www.career.uoa.gr/ypiresies/>).

5.4. Postgraduate students are invited to take part in and attend seminars by research groups, discussions about bibliographical information, visiting workshops, conferences/meetings about issues concerning the Programme's subject, lectures or other scientific events organized by the MA Programme, etc.

5.5. The Curriculum Committee may decide to disqualify students from the Programme, after a proposal made by the C.C., in the following cases:

- if they have exceeded the highest limit of absences,
- if they have failed the exams of one or more courses and they haven't successfully completed the programme according to everything designated in this regulation,
- if they have exceeded the maximum time period of attendance in the MA Programme, as designated in this regulation,
- if they have violated the existing provisions concerning the treatment of disciplinary offenses by the competent disciplinary bodies,
- if they haven't paid the provisioned tuition fees,
- if they have themselves submitted an application for disqualification

5.6. In case a student gets disqualified from the Programme, they can apply for a certification for the courses whose exams they have successfully passed.

5.7. Students may participate in international student exchange programs, such as ERASMUS + or CIVIS in accordance with the existing legislation. In this case the maximum number of ECTS that can be recognized is thirty (30). This possibility is provided only after the first semester of studies. Postgraduate students must submit a relevant application to the C.C. and follow the programme's terms.

5.8. Students are able to have an internship in educational institutes, educational structures and places that are relevant to the Programme's subject, upon approval from the Curriculum Committee, without the requirement of remuneration from the MA Programme or NKUA. The internship awards fifteen (15) ECTS that are not included in the seventy five (75) ECTS of the regular program of studies. The internship is certified in the Master Degree's appendix. The internship can be realized via exchange programs, such as Erasmus+, in accordance with the existing legislation..

5.9. NKUA's postgraduate students can enroll to Postgraduate Programmes in the same or other domestic or foreign Higher Education Institutes in the framework of educational or research collaborative programs, in accordance with the existing legislation.

5.10. Simultaneous attendance in an undergraduate and a postgraduate programme of studies or in two (2) Postgraduate Programmes in the same or another Department of the same or another Higher Education Institute is possible.

5.11 At the end of each semester there is an assessment of each course and each instructor by the students (see article 19).

5.12. Postgraduate students can apply for the issuing of an appendix for their degree in Greek and in English.

5.13 Postgraduate students pay a tuition fee of 3400 euros for their participation in the MA Programme. The payment of the tuition fee is done in three installments: a) 750 € at enrollment, b) 850 € before the second semester's commencement, c) 850 € before the start of the summer semester and d) 950 € before the presentation of the postgraduate dissertation.

REGULATION FOR MOBILITY, INTERNSHIP AND REDACTION OF MASTER THESIS

Article 1: MOBILITY TERMS AND INTERNSHIP

1.1. The MA Program "Identity, Education, and Competences for Democratic Culture" of the Department of Theology (coordinating department) is carried out remotely and is one year long.

1.2. However, it is foreseen that students can participate in international student exchange programs, such as the ERASMUS + or CIVIS programs, according to the current legislation. In this case, the maximum number of ECTS they can have recognized is thirty (30).

1.3. This possibility for participation in the aforementioned programmes is provisioned after the first semester of studies.

1.4. The students that wish to partake in the exchange programs must submit the relevant application, along with all the required documentation, posted on NKUA's website <http://www.interel.uoa.gr/erasmus/sm.html>, following the process:

Students that fulfill the requirements of participation can learn information about the collaborating Universities from the List of Cooperating Institutes <http://www.interel.uoa.gr/erasmus/sm.html>, they can also gather information from the collaborating Universities' websites, their available courses, the language of teaching, as well as issues regarding their stay at the foreign country of their choice and the

amenities provided to them by NKUA. They may submit an application to the Department of their studies concerning the Universities of their choice, according to the guidelines of each individual Call for Applications posted by the Department. The selection of applications is carried out by a grading system designated in the call for applications.

1.5. The duration of participating in mobility programmes is set at one academic semester. However, students have the right to mobility for 12 months per cycle of studies (graduate, postgraduate and doctorate), no matter the number and type of mobility they have completed (studies or internship).

1.6. In addition, students can apply for an Erasmus+ internship, that takes place after their graduation. The recent graduates must choose the institute they desire in the last semester of their studies (while still active students) and complete the internship in one year's time after their graduation (date when they officially become degree holders).

Article 2: INTERNSHIP

2.1 The MA Program provides students with the possibility of having an (elective) internship.

2.2. Students can carry out an internship in educational institutions, educational structures, and places that are relevant to the subject of the MA without demanding payment from the MA or NKUA.

2.3. For the internship to take place, the students must submit an application after the first or second semester of studies depending on the date set as the start of the internship. The application must include information about the receiving institute, the Institute's letter of admission, in which the purpose, time, timetable of the internship, the students' position and the intended learning outcomes.

2.4. The Curriculum Committee's approval must be granted and an instructor of the MA Programme must undertake the supervision of the Internship.

2.5. The Internship is approved so long as the Curriculum Committee deems it beneficial to the students' research for the undertaking of their Master's thesis.

2.6. The ECTS awarded by the internship are not included in the seventy-five (75) ECTS of the regular curriculum.

2.7. The Internship is verified in the diploma supplement. The five-year planning of the MA foresees the organization of a summer school in Greece during the summer semester in order to support the students in carrying out and writing their Postgraduate Dissertation.

Article 3: POSTGRADUATE DISSERTATION

3.1. The assignation of the postgraduate dissertation (PD) takes place after the attendance of all curriculum courses and the success in the exams of the courses. The PD is carried out during the summer semester.

3.2. The PD must be individual, authentic, based in research and its redaction must comply with the guidelines for writing a dissertation, posted on the Master Programme's website.

3.3. The PD's subject matter must be relevant to the MA Program's research interests, slightly differentiated per specialization.

3.4. Following the submission of the candidate's application in which the PD's proposed title, supervisor and a brief summary are included, the CC appoints the PD's supervisor and creates the three-member examination Committee for the approval of the PD; the supervisor is one of the members of the examination committee. The language for the redaction of the PD may be either English or Greek and this matter is settled along with the determination of the PD's theme.

3.5. The supervisor and the members of the PD's three-member examination committee are appointed from the following categories of people teaching in the MA Programme.

a) Members of the Academic Teaching Staff (DEP), Teaching-especial Education Staff (EEP), Laboratory Teaching Staff (EDIP) and Special Technical Laboratory Staff (ETEP) of the Department, other Departments of NKUA, other Higher Education Institutes (AEI) or Military Educational Institutions (ASEI), receiving additional employment beyond the scope of their legal responsibilities, if the Postgraduate Programme requires tuition fees,

b) Professors Emeriti or out of service members of the Academic Teaching Staff (DEP) of the Department, other Departments of NKUA or other Higher Education Institutes (AEI),

c) collaborating Professors,

d) Teaching Assistants,

e) visiting professors or visiting researchers,

f) researchers and ELE Research Scientists from research and technological entities as defined in the article 13A of the law v. 4310/2014 (A' 258) or from other domestic or foreign research centers and institutes.

3.6. By decision of the C.C., the supervision of dissertations may be assigned to members of Academic Teaching Staff (DEP), Teaching-Especial Education Staff

(EEP), Special Technical Laboratory Staff (ETEP) and Laboratory Teaching Staff (EDIP), who have not taken on a teaching role in the M.A. Programme.

3.7. The dissertation's title can be finalized after the submission of the student's application to the Programme's C.C. in agreement with the Supervisor. There must be a brief reasoning for the requested alteration inside the application.

3.8. In order for students to officially start their PD, it is required that they fulfill their financial responsibilities, as is designated in the MA's Internal Regulation.

3.9. The PD's length is set to 15.000-20.000 words including references in the main text, as well as footnotes (if needed); bibliography and appendices excluded.

The PD is based on a small-scale research, which can be literature review or primary research, historical research, narrated life study, source/archival research, experimental, single-case, empirical-quantitative, qualitative, mixed research. The PD must be redacted based on the template provided, as well as the instructions on how to cite sources, record bibliographic references and cite tables, graphs and images. The PD must utilize Times New Roman 12 font with 1.5 spacing. Chapter headings must be on Times New Roman 16 and headings on 14. References, bibliographic references, tables and figures must follow the APA (American Psychology Association) style.

3.10. There must be no explicit references of people's names, companies' names, or schools, etc. Letters and numbers are generally used for research participants, e.g. subject A1. Specific toponyms must be avoided. More general designations are used, e.g. Primary School in West Attica.

3.11. The PD must include a brief description of its theme, a brief bibliographic review on the topic, the specification of the research (purpose, questions, methodology, methods (in general), methods of analysis, samples-sampling), the analysis of the data/findings, the results of the research, conclusions-discussion, bibliography and any other necessary supporting or explanatory elements as Appendices. Every PD written in greek will be accompanied by a short summary of 300 words in Greek and in English. The covers are in Greek and English.

3.12. The PD after being approved by the supervisor, is submitted electronically (in Word format) by the student in a special column of the e-class platform, according to instructions that will be posted on the MA's website.

3.13. All of the above can be modified by decision of the MA's competent bodies.

3.14. Writing of the master thesis takes up the summer semester.

3.15. In special cases, an extension may be granted, as defined by the relevant provisions of the MA's Internal Regulation. In particular, an extension can be granted during the redaction of the PD, following a reasoned request made by the student to

the MA's competent bodies, as defined by the Internal Regulation. This extension can be up to four semesters and is given upon application to the Curriculum Committee, with the supervisor's agreement. Therefore, the maximum time given for the redaction of the PD is set at two (2) years, in addition to the summer semester, since the maximum time allowed to complete the studies is set at three (3) academic years. After the three year limit, students are automatically deleted.

3.16. For students with part-time attendance in the MA, the redaction of the PD takes place in the last semester of studies. In this case, the total duration of studies amounts to two (2) years.

3.17. It is possible to extend the studies, after a reasoned application of the student and approval from the Curriculum Committee. The extension does not exceed two academic years. Thus, the maximum time allowed to complete the studies is set at three (3) academic years.

3.18. As defined by the previous provisions, each PD is reviewed by a three-member committee, one member of which is the PD supervisor

3.19. Students submit the PD online on a specified date-deadline on the e-class platform, after the supervisor's approval, following the instructions posted on the MA's website.

After the PD's online submission, the MA's Secretariat sends the PD to the members of the three-member committee in digital format.

3.20. The three-member Committee must submit their comments and corrections in writing within twenty (20) days and the students must resubmit the corrected PD within twenty (20) days.

3.21. After carrying out the necessary corrections and the positive judgment of the three-member Committee, a date is set for a distance oral presentation of the PD. The invitation and announcement for the presentation of each dissertation is addressed by the Director of the PMS.

3.22. For the presentation process of the PD the examinee must first send a copy of it to the members of the three-member committee.

3.23. During the presentation, the student presents to the committee the PD's main points with its conclusions. The presentation cannot exceed fifteen (15) minutes. Afterwards, the Committee members ask the student questions; the total duration of the discussion cannot exceed thirty (30) minutes. The presentation must be made in one of the two languages provisioned in the MA and in any case in the language of its redaction.

The examinee and the members of the Committee participate in the presentation process based on the relevant decisions of the university's academic bodies, preserving in any case the validity of the support process.

3.24. For the distance presentation, the provisions of the MA's Special Regulation for Distance Learning apply.

3.25. Upon completion of the presentation, the Three-Member Committee evaluates the PD as a whole (written text and oral presentation) without the student or other audience present –and then the supervisor forwards to the MA's Secretariat the student's examination record and the PD's grade.

3.26. In the event that the PD's final evaluation grade (or rejection during the presentation) is below the passing grade, the three-member Committee must document in writing the reasons for the PD's failure

3.27. In case the PD does not receive a passing grade, the student must repeat it, after consultation with the three-member Committee and the instructions given to them.

3.28. In extreme circumstances it is possible to replace the supervisor, following a justified application on behalf of the student and by decision of the Curriculum Committee.

3.29. Postgraduate dissertations are compulsorily deposited online on the Institutional Repository, "PERGAMOS", after their approval by the examination committee, in accordance with the decisions of NKUA's Senate..

3.30. So long as the Postgraduate dissertation includes authentic, unpublished results, it is possible for a summary to be posted on the website, followed by a full text upload at a later date, after the submission of an application by the supervisor and its co-signing by the postgraduate student.

3.31. In order for the PD to be approved, it must comply with the specifications referred to in Article 4 of this regulation.

Article 4: DEONTOLOGY

4.1. Deontology regulations must be applied as follows, during the redaction of the postgraduate dissertation:

4.2. The redaction of the thesis falls under the students' responsibility.

4.3. Students consults with their supervisor in order to set the terms for their cooperation and monitoring of their thesis' subject. They must take into account and study carefully the supervisor's instructions, while avoiding a merely procedural application of corrections.

4.4. Students are expected to devote significant time to:

1. study the relevant greek and foreign literature concerning their subject matter.
2. the discovery and processing of any type of source material relevant to the thesis' subject,
3. the final processing and writing of the dissertation
4. the preparation of the final presentation

4.5. The PD must uphold the standards of scientific research paper. More specifically, it must include:

- Table of contents
- Table of abbreviations (if it applies)
- Introduction
- Main body, structured in individual chapters
- Conclusions
- Bibliography
- Appendices (if deemed appropriate)
- Summary in Greek and English (300 words).

4.6. The PD must be the product of personal research and effort, making creative use of pre-existing literature on the topic of the thesis. References to literature (printed or online) should be clear and thorough. It is not permissible to reproduce, either verbatim or in paraphrase, ideas drawn from other paper or texts, without attribution to their source. If such an instance occurs, the PD is deemed a product of plagiarism.

Article 5: PLAGIARISM

5.1. Copying and plagiarizing constitute improper academic practices and can therefore entail penalties. The National and Kapodistrian University of Athens, implementing the decision of the 83rd Rectors' Meeting on 02/06/2017, based on the relevant approval of NKUA's Senate during the 19th session of the academic year 2016-2017, which took place on 06/13/2017, has obtained an annual subscription to Turnitin plagiarism detection software (www.turnitin.com) which is linked to e-class and functions after the PD's online submission. In this context, the usage of AI tools in the writing process is also detected.

5.2. Plagiarism occurs when students present other people's ideas or phrases in their thesis as if they were their own thinking, without citing their sources either intentionally or unintentionally.

5.3. The following cases of plagiarism are most frequently observed:

- 1) Word for word copying of a text without quotation marks, citations or referencing of their sources/literature in the end
- 2) Word for word copying of a text without quotation marks or citation, while correctly referencing their sources/literature in the end
- 3) Word for word copying of a text without quotation marks with a correct citation, while correctly referencing their sources/literature in the end
- 4) Phrases with a few word altered without quotation marks, citations or referencing of their sources/literature in the end
- 5) Phrases with a few word altered without quotation marks or citation, while correctly referencing their sources/literature in the end
- 6) Phrases with a few word altered without quotation marks with a correct citation, while correctly referencing their sources/literature in the end.

5.4. In order for students to avoid plagiarism, they must a) devote time to writing and making revisions correcting parts that are the result of plagiarism, b) check whether they have unintentionally omitted references, c) always mention the primary or secondary source that they have studied as such and not present secondary sources as primary, d) always record the source of the information so that when they use it, they remember to cite it, d) use quotation marks when copying verbatim, e) use full text in quotation marks when there are few words (up to 2 lines) and only when the author's original wording expresses the idea so well that no better wording is possible and f) always refer to the original source when paraphrasing a text (paraphrasing is not simply changing words or changing the order of words of a text, but simplifying or summarizing a text so that what the author means is better understood).

5.5. In cases where a textual similarity/identity is found, the student in question must immediately comply with the supervisor's instructions to restore correct academic practice on this matter. In exceptional cases, and if the matter is referred to the the Assembly of the Department of Theology (expedient), following a recommendation made by the supervisor or the three-member examining Committee to the Curriculum Committee and the latter's recommendation to the Assembly, the Assembly may proceed with the expulsion of the student from the MA program.